NOUPOORT WIND FARM

NOUPOORT SED COMMUNITY FUND

FUNDING GUIDELINE

Socio-Economic Development
R1,000.00 – R15,000.00

This SED Community Fund was established to support socio-economic development (SED) initiatives that promote the vision and strengthen the social and community structures of Noupoort. Applications from small and emerging non-profit organizations and socially driven enterprises are particularly welcomed.

1. Who can apply?

Local non-profit organizations and socially driven enterprises based in Noupoort, including:

- Community-Based organizations (CBOs)
- Non-Governmental Organizations (NGOs) and Non-Profit Companies (NPCs)
- Small/Emerging non-profit organizations
- Forums, Clubs, and Cultural Groups
- Social enterprises
- Cooperatives
- Collaborations for special events or initiatives (e.g., festivals, awareness campaigns)
- Schools and publicly funded institutions.
- NGO's aligned with the religious fraternity (but not linked to only 1 denomination or church).
- Other relevant organizations

2. Requirements

Applicants must meet the following conditions:

- The organization must be **based in Noupoort** and support socio-economic development in the community.
- It must be in operation for at least **3 months**.
- The organization must be managed by directors, office bearers, or a **committee** who maintain proper records.
- It must have a valid **constitution/founding document** and be registered (or awaiting registration) with the **Department of Social Development (NPO Directorate)**, **CIPC**, or another relevant institution.
- It must have a **bank account** with a recognized banking institution and maintain full records of all financial transactions.
- It must hold a valid **Tax Clearance Certificate or PIN**, or be willing to apply for one.
- The organization must have received little or no external funding and must have an **annual budget under R200,000**.
- It must **disclose all other sources of funding** (if applicable).
- It must demonstrate mobilization of **local assets** (physical, financial, social, natural, and human resources).
- It must be willing to **collaborate** with other stakeholders in the community.
- It must be willing to participate in **capacity development, monitoring, evaluation, and learning** linked to the grant.
- It must be willing to make **reporting and accountability public**.
- It must submit a valid **BBBEE certificate**.
- It must provide **three quotes** for each requested item.
- Only companies / directors / members that are **in good standing** with respect to the use of previous funding will be considered.

Permission to deviate from approved budget must be given in writing to the Project Companies and/or Grant Administrator. This request must be submitted **BEFORE** the expected expenses are incurred. **Any expenditure that is not in line with the contracted obligations or approved deviation request, will lead to the black-listing of the respective company/organization and possible legal action.**

3. Type of awards

Funding can be provided in the form of:

- **Community Grant**: A funding amount paid in instalments (tranches) for approved activities.
- **Matching Grant**: The project company contributes R2 for every R1 the applicant raises (2:1 ratio).
- **Direct Purchase**: The project company directly purchases approved goods/equipment/services.
- **Annual Innovation Grant**: A cash award for innovative community projects and organizations.
- **Technical Support**: Funding for mentorship, exposure visits, training, and capacity-building.

NOTE:

- Applicants to the SED Community Fund only qualify for **Tier 1 funding**
- All equipment purchases will be made by the project company.
- Applicants may re-apply if they demonstrate impact and meet compliance requirements.
- A maximum of **two awards per year** can be made to one organization.
- Projects must be completed within **6 months**.
- Final approved funding values are subject to budget availability.

4. Desirable Community Based Organizations that Qualify

Projects must leverage local assets and resources, be **community-oriented**, and operate for the benefit of the Noupoort community. Projects must:

- Be **asset-based** – value, use, and expand Noupoort's assets.
- Be **community-driven** – encourage unity and shared responsibility/investment.
- Be **creative, innovative, and beneficial**.
- Be **simple, easy to implement, and achievable in the short term** ("low-hanging fruit").
- Be **sustainable** – generate ongoing benefit and long-term impact.

Preferred initiatives include those that promote:

- Social cohesion and inclusion.
- Youth development and skills-building.
- Arts, culture, sport, and heritage.
- Local food gardens and community agriculture.
- Festivals, markets, and events that strengthen unity.
- Training and capacity development for community benefit.

An award will only be granted if there is clear evidence of social cohesion and community mobilization, and if entities have demonstrated their commitment by investing in their own initiatives. Preferred initiatives are those that promote expansion, such as job creation, skills transfer and the strengthening of regional ties, as well as the promotion of partnerships and unity within the Noupoort community.

5. Non-permissible categories of spend

Funding will **not** be granted for:

- Projects that are not community oriented.
- Projects that are political in nature.
- Projects with negative social, economic, or environmental impact.
- Infrastructure projects or the purchase/lease of land, buildings, or containers.

- Emergency measures to cover shortages, repay loans, or act as guarantees for loans.
- Projects that only cover operating costs.
- Bursaries.
- Individual or overseas study.
- Purchase or lease of vehicles, or repairs to vehicles (any licensed transport will not be funded).
- Religious activities (unless clearly part of a community-wide or interfaith initiative, and not by a single denomination of faith).
- Payment of overdue bills (e.g., Eskom, Telkom, Municipal Bills).
- Directors and/or shareholders should not exceed 65 years of age.

Stipends / Grants for proven new/additional jobs created may be considered in the short term. Its value and duration are at the full discretion of the Social Programme Manager.

6. Procedure

Applications may be submitted year-round by email or at the project company office. They are reviewed monthly. Applicants must:

- Complete the application form accurately and in full, attaching all required documents.
- Provide detailed information on the organization, the project, and its community benefits.
- Demonstrate existing contributions of assets/resources to the project.
- Submit a detailed budget with three quotes for requested items.
- Be prepared for a site visit to verify information provided.

Review Process:

- Applications are reviewed monthly by the Awards Committee.
- Applicants may be contacted for clarification or more information.
- Successful applicants will be notified in writing.
- Approved equipment will be procured directly by the Project Company and provided to the applicant.

Note: *Funding for equipment will be procured directly by the Project Company and supplied to the applicant.*

7. Liability

Successful applicants will:

- Receive written confirmation and sign a contract.
- Receive a reporting template.
- Receive funding disbursed in tranches tied to milestones and submission of progress/financial reports.
- Submit monthly progress reports with financial statements, receipts, and photos.
- Accept that funding will be disbursed in tranches, tied to compliance and accountability.
- Participate in monitoring, evaluation, and learning activities.
- Be subject to suspension of funds if requirements are not met.
- Receive technical support, mentorship, and capacity-building opportunities.
- Provide content for newsletters and public reporting.
- Commit to transparency and public accountability.
- Understand that previous non-compliance will result in automatic disqualification.
- Need to have a proven track-record of using grant funding in line with the application and approval.

8. Training Requirement

All successful applicants are required to attend a once-off **mandatory 5-day Financial Management and Compliance training** facilitated by the Project Company before any funds are released.

Periodical refresher training courses will be conducted on a case-by-case basis.

- The training covers bookkeeping, compliance, budgeting, accountability, and basic financial management.
- At least one director/owner must attend.
- A certificate of attendance will be issued and must be attached to the final project file.
- Failure to attend will result in cancellation of the award.

9. Funding cycles and important dates

Please contact the project company officer for more information or assistance with your application. Send your application to **applications@jlkbusinessconsulting.co.za**

Incomplete applications will not be considered.

Application Deadline:

09 December 2026

NOUPOORT SED - COMMUNITY FUND APPLICATION

(Socio-Economic Development)

Please read this application form carefully and ensure that all required information is provided. If you need help, please take the liberty of calling the company's project officer.

SECTION 1. GENERAL INFORMATION

1.1. Name of organization/project for which funding is requested:

……

Type of Business: (Please check)

Organization Type	Tick (✓)	If Other, please specify
Non-Profit Organization (NPO)	☐	
Non-Profit Company (NPC)	☐	
Community-Based Organization (CBO)	☐	
Forum / Club / Cultural Group	☐	
Cooperative	☐	
Social Enterprise	☐	
Other	☐	_____

CIPC Registration Number (if applicable): _____

Tier of Application: Tier 1 (Community Fund)

Is this your 1st, 2nd, or 3rd application? _____

1.2. Contact Details:

Address: .....

..... Postal code: .....

Telephone: .....

Email: .....

Name and cell no.: Contact person 1: .....

Name and cell no.: Contact Person 2: .....

1.3. Project/Organization Members/Directors:

Full Name & Surname	ID Number	Position	Contact Details	Gender (M/F)	Age	Date Joined

1.4. People who work for the Organization/Project:

Full Name & Surname	Title / Position	Gender (M/F)	Age	Time Contributed per Week (hours)	Training / Skills

Name of Head of Project/Organization: .....

Signature: ..... Date: .....

1.5. Bank details

Name of the bank: .....

Address of bank: .....

Account Type: .....

Account No: .....

Branch code: .....

Who will check or audit the books?

Name and surname: .....

Contact Number: .....

SECTION 2. DESCRIPTION OF THE PROJECT/ORGANIZATION

2.1. Background *(Who started the organization/project, when and why it was founded?)*

2.2. **Intention** *(What is the main goal or objective of the organization/project?)*

2.3. Highlights *(What has gone right since the organization/project was started? What are you proud of?)*

2.4. Description *(What goods or services do you offer – what do you do?)*

2.5. Detailed operational plan *(for the next 6 months) – take more pages if necessary*

What are you going to do (tasks)?	***Who will be responsible?***	***When will it be finished?***
1.		
2.		
3.		
4.		

2.6. Partners/networks *(Who are your suppliers/partners? Who do you connect with or collaborate with? What do they do that benefits your organization/project?)*

2.7. Marketing strategy (*How will you market the organization/project?)*

2.8. Local economic development (*How will the organization/project stimulate and benefit the local economy)?*

2.9. Assets / Resources

(Which local assets or resources are being contributed to the project?)

Type of Contribution	**Description of Contribution**	**Number of Hours (if applicable)**	**Value / Cost (R)**	**Source (from whom?)**
Labor and time				
Cash / Capital				

Type of Contribution	Description of Contribution	Number of Hours (if applicable)	Value / Cost (R)	Source (from whom?)
Special skills				
Premises / Property				
Equipment				
Other support				

2.10. Budgets requested – be specific

Item – What do you need the money for?	***Cost***
Grand total	

(Please attach 3 quotes for any goods and services)

2.11. Demonstrable impact of previous funding (For re-applicants only)

Please describe the impact of previous funding and how it has contributed to the goals of the organization/project. Provide details on milestones achieved and results.

_____

_____

_____

SECTION 3. TERMS AND CONDITIONS

I, (name and surname) ……., authorized by the organization/project members/director(s), declare that the information provided above is correct and confirm that the company accepts the terms and conditions of any award received.

Signature: …… Date: ……

Witnesses (two required):

- *Name: …… Signature: ……*
- *Name: …… Signature: ……*
- *Date: ……*

SECTION 4. CHECKLIST

☐ Registration document (if applicable)

☐ Latest three-month bank statements of the organization

☐ Tax clearance and BBBEE certificate

☐ Three quotes for each requested item

☐ Project proposal, business plan, or organizational profile

☐ Stamped bank confirmation letter

☐ Certified copy of ID of the applicant and all directors/committee members

☐ Proof of organizational address (not older than three months)

☐ Purchase plan or project plan

☐ Proof of completed Financial Management short course (if applicable)

Important: *Applications missing any required documents will not be processed.*

SECTION 5. TRAINING COMMITMENT DECLARATION

I, (name and surname) .....,

authorized representative of (company name) ....., hereby commit to attending and completing the **mandatory Financial Management and Compliance training** as part of the funding requirements of the Community Fund.

Signature of Director/Owner: ..... Date: .....

Witness Name: ..... Signature: .....

For internal use only:

Received by: ..... *Date: .....*
Approved/Rejected: Date: …… *Amount: ……* *Signature: .....*